



awlab.com  
 314 Charles St.  
 Brainerd, MN 56401  
 P:218-829-7974  
 awlab@awlab.com

**Sample Drop-off Hours:**  
**M–Th: 8:00am – 4:00pm**  
**Fri: 8:00am – 1:00pm**

Please fill in the following information and return this sheet with the water sample. Sampling instructions are on the back of this sheet. **Note: All samples must be paid for when dropped off for analysis. Call for pricing.**

**Sampling Location Info:**

**Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Street:** \_\_\_\_\_ **City/State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Results emailed to:** \_\_\_\_\_

**Who filled the bottles:** \_\_\_\_\_

**Date Sampled:** \_\_\_/\_\_\_/\_\_\_ **Time Sampled:** \_\_\_:\_\_\_ am or pm

**Sample Source:** ( ) Well Water ( ) City Water ( ) Other \_\_\_\_\_

<b>Sample Locations:</b>	<b>Types:</b>	
( ) Kitchen Tap	( ) Raw	( ) Treated: _____
( ) Outside Tap/Hydrant	( ) Raw	( ) Treated: _____
( ) Other _____	( ) Raw	( ) Treated: _____

*Please read the directions on the back of this sheet before collecting your water sample!*

Analysis Requested:	Bottles Needed
<b>Packages:</b>	
( ) <b>Ultimate Kit:</b> Premium Kit and Softener Suite Kit	1-Sterile, 1-100mL, 3-250mL
( ) <b>*Premium Kit:</b> Coliform Bacteria, E. coli, Nitrates, Manganese, Lead and Arsenic	1-Sterile, 1-100mL, 2-250mL
( ) <b>Safe Kit:</b> Coliform Bacteria, E. coli, Nitrates, and Arsenic	1-Sterile, 1-100mL, 1-250mL
( ) <b>Basic Kit:</b> Coliform Bacteria, E. coli, and Nitrates	1-Sterile, 1-100mL
( ) <b>Softener Suite Kit:</b> Hardness, Iron, Tannins, pH, Manganese and Total Dissolved Solids	1-250mL
( ) <b>New Well Kit:</b> Coliform Bacteria, E. coli, Nitrates, and Arsenic    Unique Well #:	1-Sterile, 1-100mL, 1-250mL
<b>Individually:</b>	
( ) Coliform Bacteria    ( ) E. coli	1-Sterile
( ) Nitrates    ( ) Nitrites    ( ) Nitrate + Nitrite (NO3+NO2)	1-100mL
( ) Arsenic, Total    ( ) Arsenic 3    ( ) Arsenic 5	1-250mL
( ) Lead	1-250mL
( ) Fluoride	1-100mL
( ) pH    ( ) Iron    ( ) Hardness    ( ) Tannins    ( ) TDS    ( ) Manganese	1-100mL or 1-250mL
( ) Iron Bacteria    ( ) Sulfate Bacteria	1-Sterile (bottle or bag)
	Kit Mailing Fee
Mailing results is available for a fee	Results Mailing Fee
Mailing Address:	

**\*The MN Department of Health recommends testing your well for coliform, E. coli, nitrates, arsenic and manganese to ensure it is safe to drink. Water samples must be received within 24 hours, in our containers, and kept on ice. Failure to meet these requirements WILL result in a comment on the final report. Chlorinated samples will be rejected.**

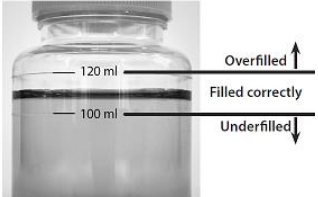
\*\*By submitting your samples, you agree to use of the test methods listed on our current Scope of Certification, found on our website, for the analysis of the analytes requested.\*\*

Rev #: 11-14-24 SA    Page ___ of ___	<b>Office Use Only</b>	MN Lab #027-035-135 EPA Lab Code MN00098
Code # _____	Date & Time Received _____ / _____	Temp on Arrival _____ C    On Ice: Yes or No    Therm ID#: _____    Ini.: _____
Pre-Paid By _____	Amount PD _____	Ck# _____    Client Name for Login: _____
Over Temp _____	Other: _____	Spec. As: DO NOT PRES. Until filtering complete.
Past Holding Time _____	Not Received in AWLab Container <b>GET CLIENT INITIALS</b> _____	Pb/As/Mn Pres. upon receipt, Pres. ID#: _____    Batch # _____
Received via: <input type="checkbox"/> Walk-in <input type="checkbox"/> AW Courier <input type="checkbox"/> Spee-Dee <input type="checkbox"/> Mail <input type="checkbox"/> UPS <input type="checkbox"/> Fedex <input type="checkbox"/> Other: _____ <input type="checkbox"/> Some samples in this batch are subcontracted, Lab: _____		

# Sampling Instructions

If you have any questions, please feel free to call us at 218-829-7974 anytime. Thank you for your business!

**Step 1:** Fill the bottles according to the testing you requested, see table below for instructions. If you feel you are missing a bottle, please call.

Test	Bottle (See upper right-hand corner of bottle label)	Where to Sample	Sampling	Transport	Get back to lab within
Lead	250-mL	Primary Drinking Tap	Allow water to remain in pipes for <b>at least 8, but no more than 24 hours</b> before collecting sample. It is important not to run any water during this time frame. After 8 hours, completely fill container with cold water. Be sure to fill the bottle provided with the water that has been sitting stagnant in the tap.	No Ice Needed	14 days
Coliform/ E. coli	<p><b>Sterile</b></p> 	Primary Drinking Tap	Remove the aerator from the end of the faucet; make sure all the rubber seals are also removed. Pour isopropyl alcohol onto a paper towel and clean the inside of the faucet. Allow the water to run 5-10 minutes on cold. Fill the bottle by removing the seal, do not rinse out powder or droplets that you may see in bottle. Do not touch the inside of the bottle or cap. If you put the cap down, please make sure to place it with threads up. Fill the bottle over the 100-mL line but below the 120 mL line, see picture. Immediately cap the bottle when done.	No Ice Needed	24 Hours
Nitrates, Nitrites and/or Manganese	100-mL	Primary Drinking Tap	Run your cold water for 5-10 minutes. Fill bottle to shoulder.	<b>Must be Received on Ice</b>	24 Hours
Arsenic	250-mL	Primary Drinking Tap	Turn cold water on and allow to run for 5-10 minutes. Fill bottle to shoulder.	No Ice Needed	14 days
Full Softener Suite	250-mL	See next column.	If you want to check if your softener is working, take sample after softener. If you want to determine what to set the softener at, take the sample before the softener. If you don't have a softener, take from any tap. Turn cold water on and allow to run for 5-10 minutes. Fill one bottle to the shoulder per location.	No Ice Needed	14 days

**Step 2:** Fill out bottle labels and prepare the samples for transit. Remember if you are testing for nitrates, nitrites, or nitrate+nitrate the samples need to be received on ice. Put the bottle in a cooler or bag with some cubed ice or some ice packs. If you are not bringing the sample back on the same day you filled the bottle, be sure to use cubed ice and surround the sample bottle with the ice. The other testing bottles can be received on ice as well, but it is not required.

**Step 3:** Bring the samples to lab within the time frame listed in the table above. You do not need to make an appointment. Our sample receiving hours are on the top of the other side of this paper. We take credit card, cash, or check. **Curbside service is available**, just call 218-829-7974 when you are in our parking lot.